

## LOCKER AGREEMENT

The Manjimup SHS P&C have purchased one hundred lockers for students. Lockers are not compulsory but are able to be utilised by students who would like one and will be allocated on a first paid basis. Year 11 & 12 students have first priority. If you wish to secure a locker please complete this form and return it to the school with payment of the \$50 bond.

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**Conditions:**

1. Lockers will be allocated on a priority basis.
  2. The school has the sole right to allocate and manage the lockers. At any time, the school can withdraw student access rights to lockers.
  3. The bond of \$50 will be refunded at the end of student use, provided the locker is kept in good condition and is cleaned by the user.
  4. Any items left in the locker after completion of schooling will be removed and disposed of. No responsibility is taken by the school for the contents and bond will be voided.
  5. No personal locks are to be used. Loss or damage of the lock is a student responsibility and will be charged to the student.
  6. Your combination is confidential and **must** not be shared with anyone. The security of the locker is the responsibility of the student.
  7. No responsibility will be taken by the school for any loss or damage to student property inside the locker.
  8. Lockers are to be kept clean and tidy at all times.
  9. Food is not to be left in lockers for more than 24 hours. All food to be cleared before the weekend.
  10. Lockers are not to be marked in anyway on the interior or exterior – no stickers, graffiti, writing or scratching allowed.
  11. No hazardous, dangerous or illegal items are to be kept in locker. (eg. No weapons, drugs, cigarettes, alcohol, flammable material)
  12. Any damage to the locker must be reported to the school office immediately.
  13. Where staff have reason to believe that the locker is an OH&S hazard or being used for contraband, stolen or suspect items, Management have the right to access and inspect the contents.
  14. No sharing of lockers.
  15. Use of the lockers and the locker agreement will be reviewed annually.
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I have read and understood the above information about appropriate use of school lockers at Manjimup Senior High School and I understand that this form will be kept on file at the school and be rescinded if my child breaches the locker policy.

I understand that a \$50.00 bond applies. This is refunded only on the condition that the locker has been well maintained, is a clean state for the next user and my school charges are all paid. I understand that my child will be responsible for ensuring that the school locker is used appropriately and correctly, as outlined in this document.

Student Name: \_\_\_\_\_ Year: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Locker No: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

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